



VICTORIA COUNTY

Public Health
Prevent. Promote. Protect.

PUBLIC HEALTH DEPARTMENT

2805 N. Navarro, Victoria, TX 77901

Position: Community Health Worker (Hogg Foundation) “Be Well Victoria” *Bilingual*

		Essential	
Full-time Position	Salary: \$17.56 - \$20.64	Non-Exempt	Open until filled

SUMMARY

Employee will perform public health community health worker (CHW) functions of the Victoria County Public Health Department (VCPHD).

ESSENTIAL DUTIES AND RESPONSIBILITIES

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The community health worker role will engage in programming activities in support of the Well Being in Rural Communities, which will contribute to health supports in Victoria County through capacity building efforts.

- Identifies the physical, social, and emotional health needs of individuals and families through systematic assessment utilizing professional skills, health history, physical evaluation, laboratory, and other diagnostic tools.
- At the discretion of the VCPHD Administration and/or the Program Manager, provide strategic field outreach in Victoria County to identified populations for engagement and service delivery purposes.
- Community Health Worker works directly with all VCPHD divisions, non-traditional community partners to identify at-risk clients for patient assistance programs, navigator assistance and information, and referral practices to address individual and collective health care and social needs.
- Knowledge of community resources and agencies.
- Assists families in achieving healthful, safe living for all age groups by giving instruction and guidance in the basic principles relating to accident prevention, communicable disease control, nutrition, child growth and development, and physical and emotional fitness.

- Imparts information about services to professional organizations and other community groups as assigned in a manner consistent with policies and functions of VCPHD and the affected agency.
- Provide referrals to support entities and educational programs.
- Participate in community events to promote the “Be Well Victoria” activities.
- Performs other duties as assigned.
- Absolute client confidentiality is expected, and breach of such is grounds for immediate termination.
- Reports to Public Health Community Advocate/Program Manager.

SUPERVISORY RESPONSIBILITIES

- None.

EDUCATION AND/OR EXPERIENCE

- High school diploma or GED required.
- Two (2) years of full-time paid employment in providing customer or social services or equivalent required.
- Prior experience working in community settings with members of the public preferred.

LANGUAGE SKILLS

- Excellent oral and written communication skills in both English and Spanish.
- Read, write, and speak Spanish proficiently.
- Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals.
- Ability to write routine reports and correspondence.
- Ability to speak effectively before groups of customers or employees of organization.

MATHEMATICAL SKILLS

- Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference and volume.
- Ability to apply concepts of basic algebra and geometry.

REASONING ABILITY

- Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.
- Ability to deal with problems involving several concrete variables in standardized situations.

CERTIFICATES, LICENSES, REGISTRATIONS

- Valid Texas Driver's License.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Sit at a desk, talk, and/or hear over 2/3 of the time.
- Stand, walk, reach with hands and arms, climb or balance, stoop, kneel, crouch, crawl, under 1/3 of the time.
- Up to 25 pounds lifting under 1/3 of the time.
- Over 25 pounds lifting none of the time.
- Close vision, at 20 inches or less, and distance vision, at 20 feet or more, is required, with or without correction.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Work is performed indoors and outdoors in all weather conditions
- Exposure to moderate noise levels.
- Employee will work flexible hours, including weekend hours.
- Employee will drive a vehicle provided by Victoria County for work duties only.

- Employee will experience multiple encounters with the general public, with employees, and with supervisors throughout the day.

Apply to Human Resources, Victoria County Courthouse. EEOE. No phone calls please.

Applications are required and may be submitted at humanresources@vctx.org. Employment Applications can be found online under the employment jobs link or <https://www.vctx.org/page/employment>.

**Victoria County Human Resources
115 N. Bridge St., Room 127
Victoria, TX 77901**